

Personal Property Master File Record Description

Notes: This file contains one record for each personal property account.

Numeric fields are not zero-filled.
The file is not in any particular sequence.

Record Count: Approximately

Field Name	Format	Length	Look Up	Description
Account Number	number	8		A unique number identifying taxable and/or assessable interest in personal property
Account Type	character	1		Property Account 1 = Regular 2 = Watercraft 3 = State Public Services (Regular) 4 = State Public Services (watercraft)
Route	character	2		The geographic identifier assigned to an appraiser for grouping similar accounts.
Map Number	character	3		The page number in the levy code district book where the account location can be found
Book Number	character	2		A processing control number from the last batch update of the account
Status Code	character	1		Indicates the type of activity which occurred on the last update of the account A = New Account B = Name Change & New Account C = Address/Change to Line 1-6 D = Owner Change – No New Account E = Combine F = Not Used G = Split H = Out of Business J = Not Used K = Not Used M = Incomplete (CAFL) Account N = Omit (Prior Incomplete) Z = Reinstall Account
Status Code Year	character	2		The last assessment year in which the status code was updated
Property Class	character	1		Personal Property Classification: A = Cost File Account 1 = Houseboats 2 = Apartments, Hotels, Motels 3 = Mobile Homes 4 = Commercial 5 = Farm 6 = Vendor Coin Operated Devices 7 = Construction (mobile Equip. Not subject to excise tax) 8 = Warehouse 9 = No Affidavit

Legal Entity	character	1		1 = Out of State Corporation 2 = Washington State Corporation 3 = Partnership 4 = Sole Proprietorship 5 = All others BLANK = None (Default)
Penalty Percentage	number	3		Percentage of taxes that will be assessed as a penalty on late filing accounts.
Change Type	character	1		Change type, Blank or zero at start of the assessment year. 0 = Not yet assessed or initial value. 4 = First valuation for the current assessment year. 5 = Revised value for the current assessment year.
Change Number	number	7		The identification number from the document from which the latest change occurred.
Audit Flag	character	5		Indicates the last audit for the account Blank = None (Default) AUD__ = Year of the last audit
Head Family Exemption	number	4		The amount of exemption for which this account qualifies under RCW.
Senior Citizen Flag	character	1		A flag to indicate that a senior citizen exemption applies: P = Same as "F" except for the amount of general levy exemption. S = Exempt from special levies only. F = Full exemption from special levies and partial exemption from general levies. BLANK = No exemption (Default)
AYC Type	character	1		Account Type 0 = Cost system 1 = Proforma 2 = Manual Valuation
AYC Type Indicator	character	1		The "ones" digit of the year of AYC. Not Maintained. "X" on CAFAL accounts.
Mailing Name	character	33		The name of the individual or business which receives all mail regarding assessment and taxes for the account.
Mailing Address	character	33		The mailing address
Mailing City and State	character	28		The mailing city and state
Mailing Zip Code	number	5		The mailing zip code
Location Name	character	33		The business name or description of the account. The last 10 characters may contain a real property account number.
Location Address	character	33		Situs address where the related personal property is located.
Location City and State	character	33		The location address city and state. The last 12 characters may contain power of atty info or phone numbers.
Levy Code	number	4		A code for the unique geographic area created by the set of overlapping taxing districts where the account is located.
Bill Year	number	4		The year in which the property taxes are due and payable

Omit Levy Code	number	4		The levy code that would have been on the account if the account had been placed on the tax roll during the normal assessment year. The account is being handled as an omitted account.
Omit Year	number	4		The bill year that the taxes were omitted.
Agriculture Equipment and Machinery	number	9		Assessed Value
Manufacturing	number	9		Assessed Value
Other Equipment	number	9		Assessed Value
Inventory	number	9		Assessed Value
Supplies	number	9		Assessed Value
Franchise	number	9		Assessed Value
Other Items	number	9		Assessed Value
Livestock	number	9		Assessed Value
Watercraft Local	number	9		Assessed Value
Watercraft State	number	9		Assessed Value
SPS	number	9		The assessed value of property associated with operating property of the taxpayer for this account; located within the levy code for this account.
Cross Reference Account Table	character	72		A table of account numbers (n8) which cross reference to this account. Table contains 9 entries.